



**ProviderConnect Contact Information Change Form**

\_\_\_\_\_  
Provider, Practice or Facility Name

\_\_\_\_\_  
ProviderConnect User ID

\_\_\_\_\_  
National Provider Identifier (NPI)

\_\_\_\_\_  
Provider, Practice or Facility Tax ID (do not include the dash)

\_\_\_\_\_  
Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip Code

(\_\_\_\_) \_\_\_\_\_  
Telephone Number

(\_\_\_\_) \_\_\_\_\_  
Fax Number

\_\_\_\_\_  
Email address to be removed

\_\_\_\_\_  
New email address to be added

\_\_\_\_\_  
Contact Name (ProviderConnect Account User)

Agreement Terms:

The undersigned authorizes Carelon Behavioral Health E-Support Services to change the contact information and email address associated with this account.

This is to certify that the following is true:

I am a provider

OR

I am office staff of a Provider and am authorized to sign on their behalf

Signatures:

\_\_\_\_\_  
Legal name of Organization

\_\_\_\_\_  
Title of individual signing for organization

\_\_\_\_\_  
Name of Individual Signing for Organization

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Date

**Please return this form via fax to 866.698.6032**

Carelon Behavioral Health | EDI Helpdesk | PO Box 1287, Latham, NY 12110 | Phone#: 888.247.9311

Incomplete, incorrect or illegible forms may delay or prevent proper processing