# **eServices** Orientation

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Scarelon.

## Facilitator



### George Hawley Training Specialist <u>George.Hawley@Carelon.com</u>



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## House Keeping

Webinar Format

**Participants Pre-Muted** 

**Limits Distractions** 

• **Q & A Functionality** 

**Ask Questions** 

Answered during and after presentation

• Presentation Availability

Slides can be accessed online

Recorded presentations can be accessed online









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## Agenda

During the course of this presentation we will review the following areas on eServices:

- Projects and Initiatives
- Account set-up and Administration
- Eligibility Verification
- Authorization Submission
- Authorization Status
- Claim Submission
- Claim Status
- Claim Re-submission



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# **Projects and Initiatives**



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## **Telehealth Billing Information**

### • For Telehealth services

• Submit claims with regular revenue codes, procedure codes and modifiers in addition to adding a Telehealth modifier.

### Modifiers

- $_{\circ}~$  Use GT or 95 modifier to indicate Telehealth services.
- You may need the CR modifier depending on the service and new minimum standards for billing ACT/PRO's/CDT/PHP

### • Place of Service (POS)

- When billing CMS1500 (or electronic equivalent of 837P) use POS 02 for telehealth services. Please be sure this is always a 2-digit code.
- When billing UB04 (or electronic equivalent of 837i) use Type of Bill as usual





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### **Availity Essentials**

Availity Essentials is a secure, one-stop, self-service, multi-payer portal and our preferred choice for:

- Direct data entry claim submissions (professional and facility) and electronic data interchange (EDI) claims using the Availity EDI Clearinghouse.
- Checking eligibility and benefits.
- Claims status tracking.

Connectivity exists between Availity and ProviderConnect, eServices, and Payspan. If you use those solutions for claims submissions, you may continue to do so.



For information on the transition to Availity Essentials, please see the Carelon Behavioral Health Transition to Availity Essentials Provider Frequently Asked Questions (FAQ), 🗹

### \*eServices will continue to be available for claim submission, authorizations, and eligibility

#### Availity 🗹

Visit the website for a description of services, training, and educational information.

How to register your provider organization 🗼

#### Availity Essentials reference guide for users 🕹

#### Availity EDI Clearinghouse

All the information you need to make the switch to Availity EDI Clearinghouse whether you currently use Availity to submit EDI transactions, currently only use Availity for the Availity Portal, or you're not an existing Availity user.

#### Training and education

Find tools and topics about eligibility, claims, and compliance.

#### Availity training microsite 🗹

This is the place for new users to get information about registering and for current users to learn next steps.

#### Availity login portal

Log in to view eligibility and benefits, claims status tracking, reporting, and dashboards.

Availity Client Services 800-282-4548 Monday to Friday, 8 a.m. to 8 p.m. Eastern time.

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# eServices



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## **E-Commerce**

- Providers in the Carelon network are encouraged to electronically conduct all routine transactions.
- Benefits of E-Commerce
  - Lower administrative costs
    - eService is free
    - No need for claim forms
  - Saves time
    - No need to mail in claims or authorizations
    - No holding on phone lines to check a Member's eligibility

### Electronic fund transfer through Payspan<sup>®</sup>





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## eServices

### What are eServices?

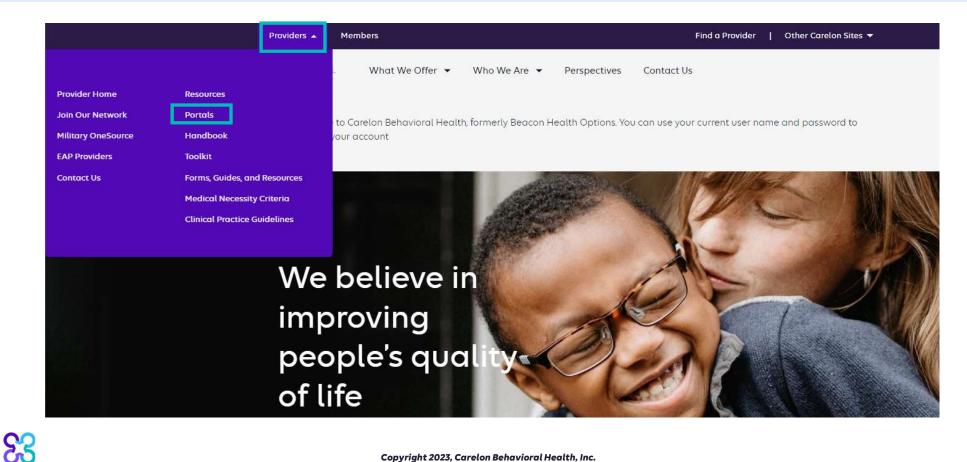
This is a free service that Carelon offers to all contracted and in-network providers. The goal of using eServices is to make clinical, administrative, and claims transactions <u>easy</u> to do. By utilizing eServices you will be able to perform the following:

- Submit claims and outpatient services requests (when needed)
- Verify member eligibility
- <u>Confirm outpatient services status</u>
- <u>Check claim status</u>
- Update and edit provider site information
- View claims performance information
- Access to provider manuals, forms, bulletins and mailings
- View or print frequently asked questions (FAQs)



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### Portal login

Our provider portals make routine tasks such as processing claims, obtaining claims information, and verifying eligibility status easy and convenient.

Log in to or register for our provider portals to take advantage of our online services:



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## Logging Into The Portal



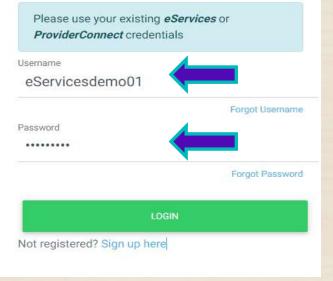
From this portal you can accomplish things like:

- Check member real-time eligibility
- View Authorizations

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**Update Provider Demographics** 

### Login below



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## Forgot User Name / Password



From this portal you can accomplish things like:

- Check member real-time eligibility
- View Authorizations
- **Update Provider Demographics**

### Login below

Please use your existing *eServices* or *ProviderConnect* credentials

Username	

eServicesdemo01

Password

.....

Forgot Password

Forgot Username

Log Not registered? Sign up here

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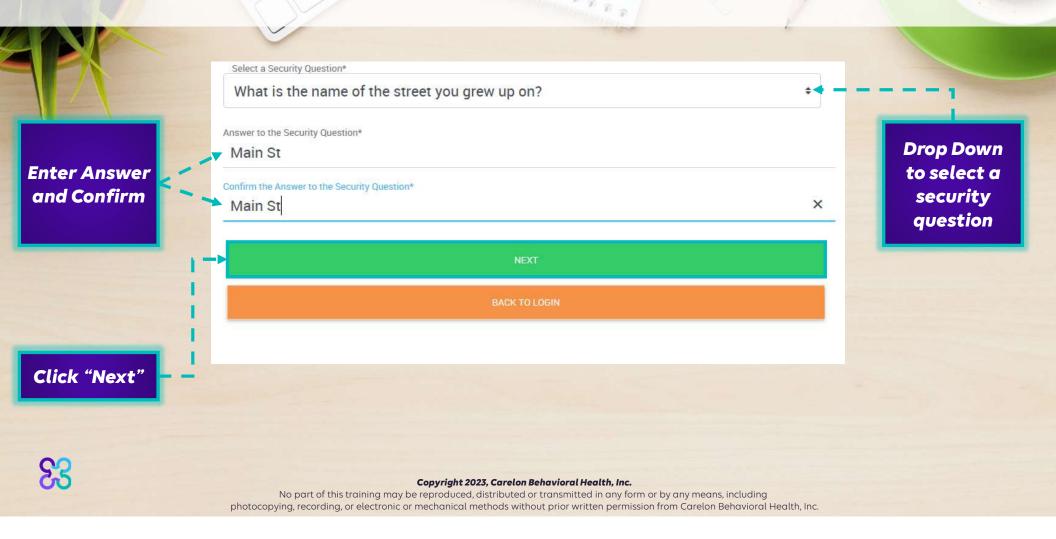
## **Registering an Account**



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## **Registering Continued**



## **Account Creation**

Scarelon Behavioral Health Step 2 Step 1 Step 3 . ۲ Account Details Review Complete If Correct First Name\* Last Name\* Contact Name Hawley George Hawley George Click "Complete Registration" Tax ID\* NPI Number\* 1234567890 555555555 Group, Facility, or Clinic Name Primary Email Address\* Verify Primary Email Address\* george.hawley@Carelon.com george.hawley@Carelon.com Secondary Email Address Phone Number\* Fax Number 5185554970 Ext Confirm Password Username\* Password\* TRAINER ..... ..... What is the name of the street you grew up on? Answer to the Security Question\* Broadway Confirm the Answer to the Security Question\* Broadway

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Review information for accuracy

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## Scarelon eservices Account Administrators

Manage Users

### **Account Administrators**

- First registrant ٠
- Activate users •

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**Edit Permissions** •

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PsychTesting	•
NOA	Activate users and edit permissions for eServices user accounts.
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Services	
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Eligibility/Benefits

Authorization



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## Scarelon eservices

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## Scarelon eservices

## All Users

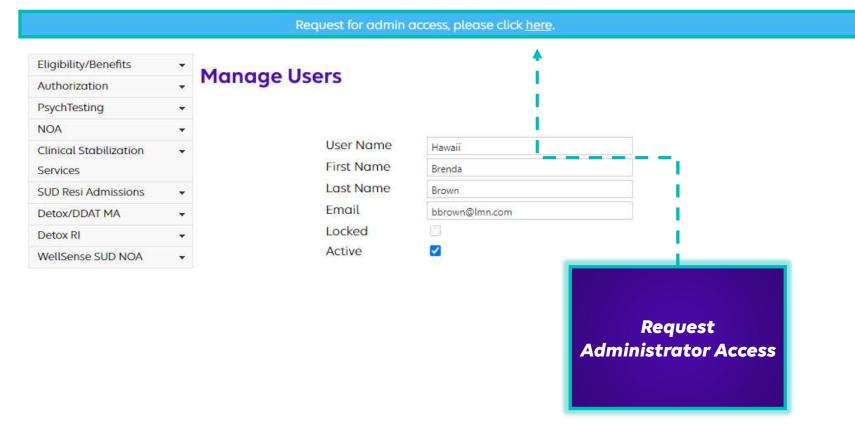
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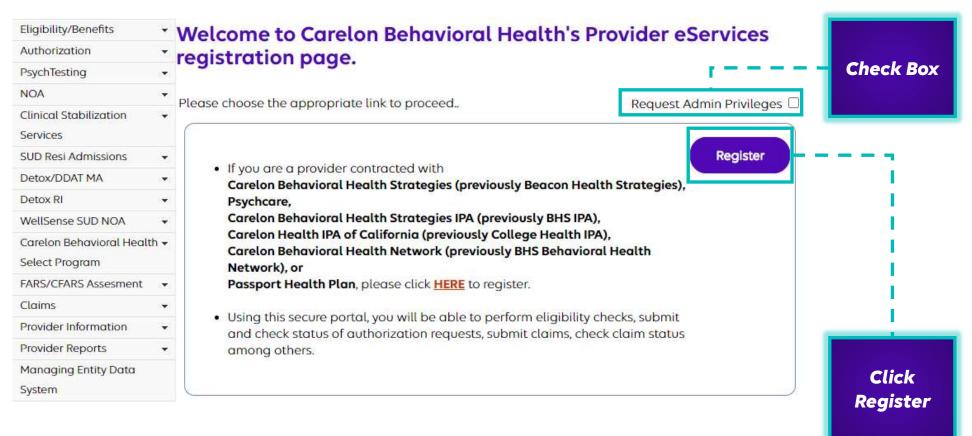
## Scarelon eservices Assigning Administrators



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## **Registration Page**

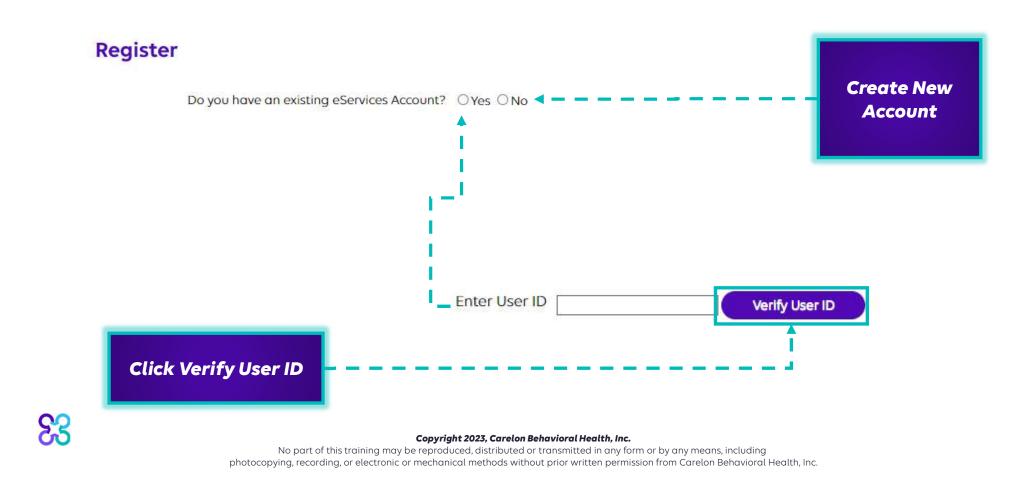


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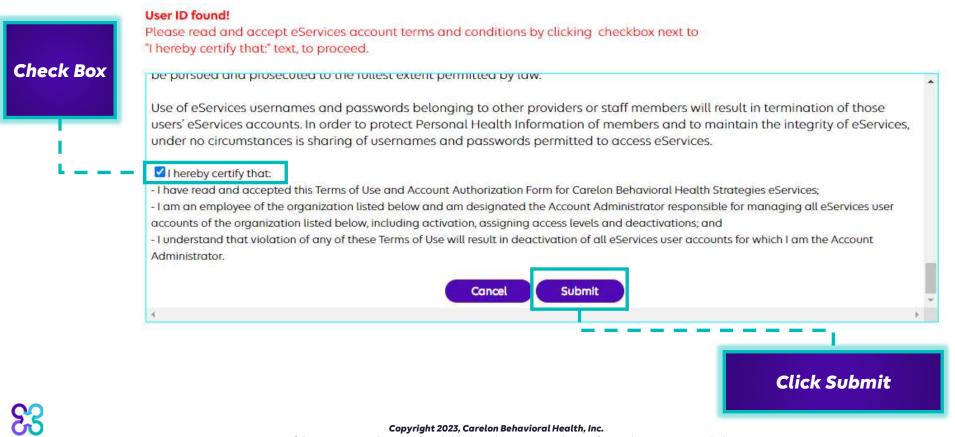
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## eServices Account



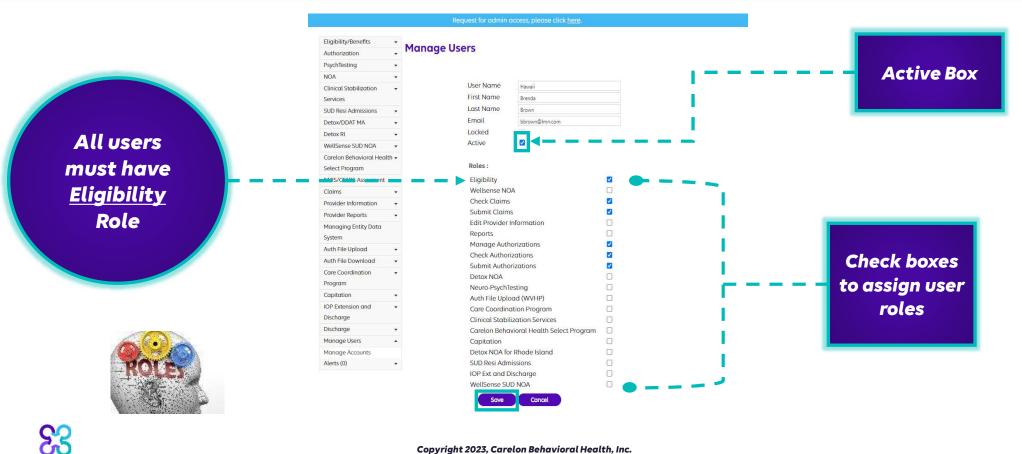
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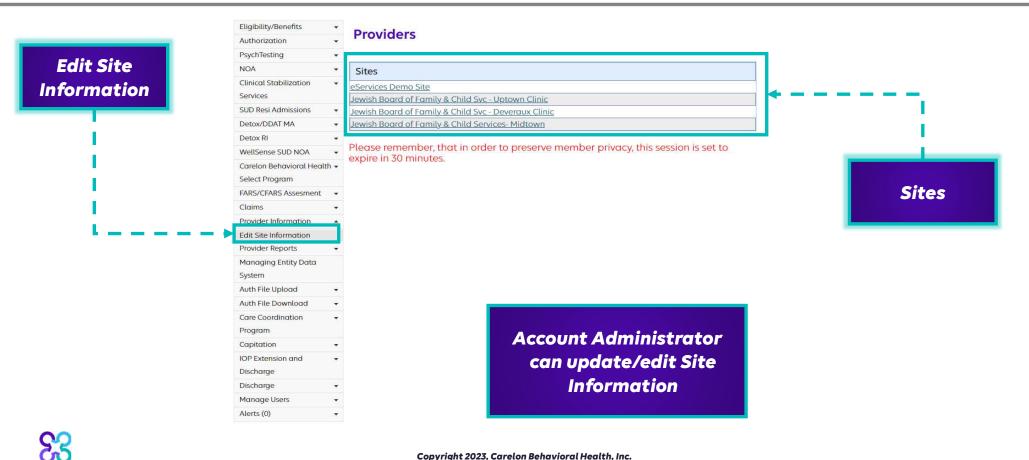
## **Assigning Roles**



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## Scarelon eservices

## **Site Information**



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## Site Information Overview



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Carelon Behavioral Healt	h -					
Select Program		Site Referrals				
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Claims		Effective Date			7/10/2020	
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Care Coordination	-	CMO/Senior Clinical Director				
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		Monday	9:00 AM to 6:00 PM			
		Tuesday	4:00 PM to 8:00 PM			
		Wednesday	8:30 AM to 12:00 PM			
		Thursday	8:30 AM to 3:00 PM			
		Holidays	By Appointment			

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Scarelon eservices
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### Service Address

This feature does not allow for adding an additional location

<u>Provider Relations</u> Email <u>Provider.Relations@Carelon.com</u> Fax (781) 994-7639

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	rent Information)			
Site Name: Address: Address2: Room / Suit:	eServices Demo Site	City: State: Zip: Phone: Ext: Fax: Email:	BELLEVUE Kentucky 12345 (781) 555-1111 456 ABCD@ABC.COM	Current Information
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## **Referral Information**

#### Site > eServices Demo Site

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Site Referrals(Current Information)	Accepting New
Is the Site Accepting New Referrals?       Yes         Effective Date       7/10/2020	Referrals Yes / No
Site Referrals(To Edit)	
Note: • Any Changes made will be discarded if you do not hit 'Save' on each page.	
Is the Site Accepting New Referrals? Yes <	
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 $\mathbf{v}$ 

Save

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Enter Provider Information then

**Click Save** 

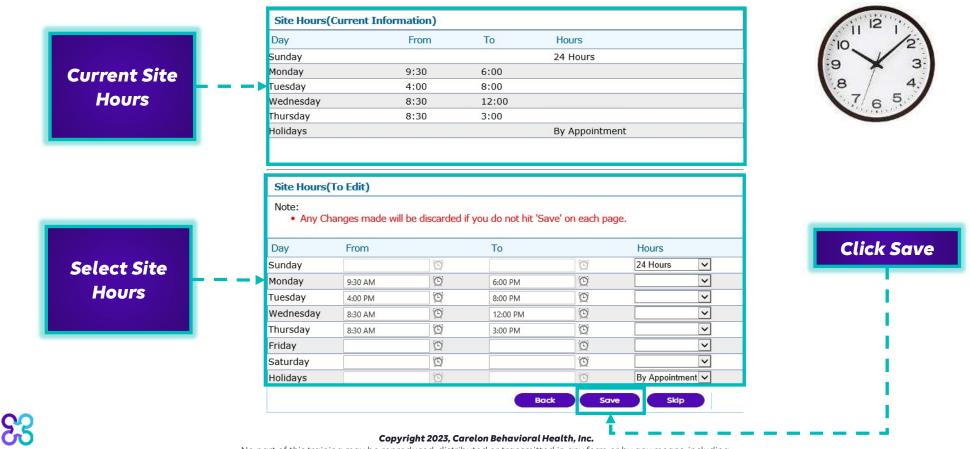
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Back

## Scarelon eservices Adding Site Contacts

Site Site Contacts(Current Information) Site Contact Address Phone Contact Administrator/Practice Manager Clinical Manager ABC Address (711) 000-0111 Edit Note: Prior Authorization Letter Fax/Mail/Email • Any Changes made will be discarded if you do not hit 'Save' on each page. ~ Prefix Use Site Address Add New First Address1 Name Select Type: Back Add Skip MI Last Address2 Name Title Phone State City Ext Zip Fax Email Select Type then **Click Add** 83 Copyright 2023, Carelon Behavioral Health, Inc.

## **Scarelon** eservices Updating Service hours



## Medicaid & FHK Appointment Access Standards

### **Quarterly Compliance Goal 90%**

	Appointment Type	Appointment Standard
Medicaid	 Urgent Care (Initial and Follow-up –NOT requiring PA)	Within 48 hours
	Non-Urgent Care (Follow-up post discharge)	Within 7 business days
	Non-Urgent Care (Initial appointment – OP)	Within 14 days

_	Appointment Type	Appointment Standard
	Emergency	Immediately upon presentation
>	Non-life threatening Emergency	Within 6 hours
	Urgent Care	Within 24 hours
	Routine Care	Within 7 business days

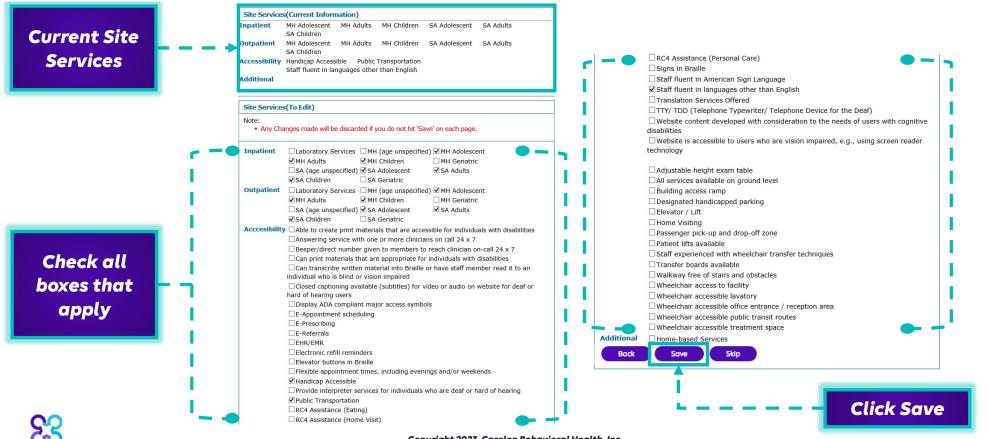
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Florida Healthy Kids

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## Updating Site Services



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## Scarelon eservices Updating Site Clinicians

Clinician	
Bobby Valentine	Edit
Demo Clinician	Edit

### **Update Clinicians:**

- Languages •
- Degrees ٠
- Specialties •
- License Numbers •



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# Using eServices: Eligibility Verification

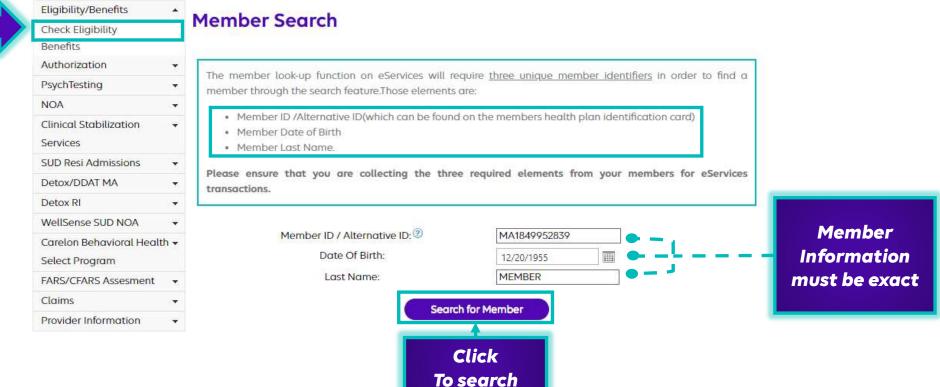


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## **Eligibility Verification**





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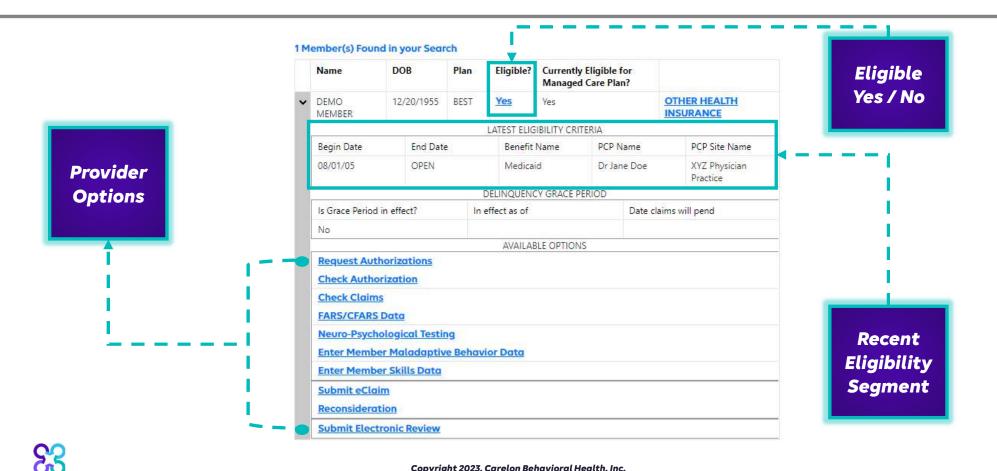
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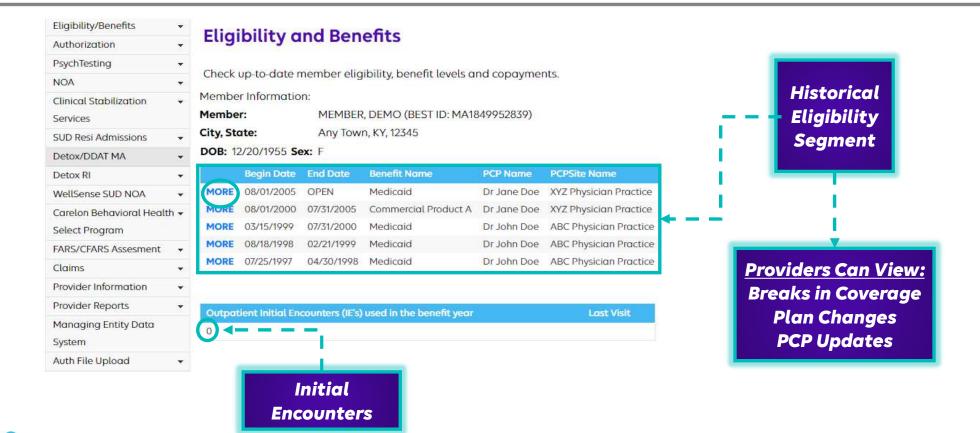
### **Member Page**



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### Scarelon eservices

### **Eligibility Information**



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### Scarelon eservices

Check up-to-date member eligibility, benefit levels and copayments

### **Benefit Information**

Ligibility/Benefits 
Authorization 
Eligibility and Benefits PsychTesting NOA Member Infor Clinical Stabilization \* Services SUD Resi Admiss -Detox/DDAT MA Detox RI . DOB: Sex: WellSense SUD NOA Carelon Behavioral Health + Select Program FARS/CFARS Assesment + Claims Provider Information + Provider Reports Auth File Upload Auth File Download + Care Coordination Othe Program Capitation IOP Extension and Discharge Discharge Manage Users Benef Alerts (0) Program Capitation IOP Extension and Discharge Discharge Manage Users + Benef Alerts (0)

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Aedicaid <b>ther</b> : lenefit Level Aedicaid	Methadone mai authorization re (90862), group t P15 - mobile), cc not a health plc behavioral heal Group Name Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis ise consult (90882) or in benefit design, this th benefit and is subj From 01/01/2023	d benefit; no auth ing services: medii intervention servi family consult (90 is is how Beacon or ject to change). To 12/31/2023	norization re ication mani- ices (S9494 - 0887). (Pleas dministers ti Days 365	equired. No agement - on-site; H2011 se note this is he outpatient Status Normal
Medicaid Dther : Benefit Level Medicaid Medicaid	Methadone ma authorization re (90862), group t P15 - mobile), co not a health pla behavioral heal Group Name Medicaid 1 Medicaid 1	Intenance is a covere quired for the followi herapy (90853), crisis use consult (90882) or in benefit design, this th benefit and is subj From 01/01/2023 01/01/2022	d benefit; no auth ing services: media intervention servi family consult (90 s is how Beacon a ject to change). To 12/31/2023 12/31/2022	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365	equired. No agement on-site; H2011 se note this is he outpatient Status Normal Normal
teolicaid ther : lenefit Level fedicaid fedicaid	Methadone ma authorization re (90862), group t P15 - mobile), ca not a health pic behavioral heal Group Name Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis se consult (90882) or in benefit design, this the benefit and is subj From 01/01/2023 01/01/2022 01/01/2021	d benefit; no auth ing services: media intervention servi family consult (90 is how Beacon ac ject to change). To 12/31/2023 12/31/2022 12/31/2021	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365	equired. No agement on-site; H2011 se note this is he outpatient <u>Status</u> Normal Normal
Aredicaid Ather : Benefit Level Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group t P15 - mobile), cc not a health pla behavioral heal Group Name Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis see consult (90882) or in benefit design, this th benefit and is subj From 01/01/2023 01/01/2022 01/01/2021 01/01/2020	d benefit; no auth ing services: media intervention servic family consult (90 is is how Beacon ad ject to change). To 12/31/2022 12/31/2022 12/31/2021 12/31/2020	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365 365 365	equired. No agement on-site; H2011 se note this is the outpatient Status Normal Normal Normal
Medicaid <b>Sther :</b> Benefit Level Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group t P15 - mobile), ca not a health pic behavioral heal Group Name Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis se consult (90882) or in benefit design, this the benefit and is subj From 01/01/2023 01/01/2022 01/01/2021	d benefit; no auth ing services: media intervention servi family consult (90 is how Beacon ac ject to change). To 12/31/2023 12/31/2022 12/31/2021	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365	equired. No agement on-site; H2011 se note this is he outpatient <u>Status</u> Normal Normal
Medicaid	Methadone ma authorization re (90862), group t P15 - mobile), cc not a health pla behavioral heal Group Name Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis see consult (90882) or in benefit design, this th benefit and is subj From 01/01/2023 01/01/2022 01/01/2021 01/01/2020	d benefit; no auth ing services: media intervention servic family consult (90 is is how Beacon ad ject to change). To 12/31/2022 12/31/2022 12/31/2021 12/31/2020	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365 365 365	equired. No agement on-site; H2011 se note this is the outpatient Status Normal Normal Normal
Madicaid Dther : Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group t P15 - mobile), co not a health pic behavioral head Group Name Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis use consult (90882) or in benefit design, this the benefit and is subj Prom 01/01/2023 01/01/2023 01/01/2021 01/01/2020 01/01/2019	d benefit; no auth ing services: media intervention servi family consult (9( s is how Beacon or lect to change). 12/31/2023 12/31/2021 12/31/2021 12/31/2021 12/31/2021	norization re ication mani ices (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365 365 365 365	equired. No agement on-site; H2011 se note this is he outpatient Normal Normal Normal Normal
Medicaid Sther : Benefit Level Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group t P15-mobile), cc not a health pic behavioral head Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (70853), crisis see consult (90882) or in benefit design, this th benefit and is subj From 01/01/2023 01/01/2021 01/01/2021 01/01/2019 01/01/2018	d benefit; no auth ing services: media intervention servi family consult (90 is is how Beacon a ject to change). To 12/31/2023 12/31/2022 12/31/2021 12/31/2020 12/31/2020 12/31/2018	orization re (cation mani- ces (S9494 - 0887). (Pleas dministers ti Days 365 365 365 365 365 365 365 365	rquired. No agement - on-site; H2011 se note this is he outpatient Status Normal Normal Normal Normal Normal
Medicaid Dther : Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone mai authorization re (90862), group t P15 - mobile), co not a health pic behavioral heal Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis use consult (90882) or in benefit design, this the benefit and is subj From 01/01/2023 01/01/2023 01/01/2021 01/01/2020 01/01/2021 01/01/2018 01/01/2016	d benefit; no auth ing services: media intervention servi- family consult (90 is how Beacon ac ect to change) 12/31/2023 12/31/2023 12/31/2021 12/31/2021 12/31/2018 12/31/2017 12/31/2016	norization re cation manu cces (59494 - 0887). (Pleas dministers ti 265 365 365 365 365 365 365 365 365 365	rquired. No agement on-site; H2011 se note this is the outpatient Normal Normal Normal Normal Normal Normal Normal
Medicaid Dther : Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group 1 P15 - mobile), co not a health pla behavioral heal Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (20853), crisis see consult (90882) or in benefit design, this th benefit and is subj Prom 01/01/2023 01/01/2023 01/01/2021 01/01/2019 01/01/2019 01/01/2015	d benefit; no auth ing services: medi intervention servi family consult (QV is flow Beacon as ject to change). 12/31/2023 12/31/2021 12/31/2021 12/31/2021 12/31/2021 12/31/2018 12/31/2018 12/31/2016 12/31/2015	norization re cation man (ces (S9494 - S887), (Pleas abar), (Pleas dministers the Boys abs abs abs abs abs abs abs abs abs ab	rquired. No agement on-site; H2011 se note this is he outpatient Normal Normal Normal Normal Normal Normal Normal Normal Normal
Medicaid Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone mai authorization re (90862), group t P15 - mobile), co not a health pic behavioral heal Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (90853), crisis use consult (90882) or in benefit design, this the benefit and is subj From 01/01/2023 01/01/2023 01/01/2021 01/01/2020 01/01/2021 01/01/2018 01/01/2016	d benefit; no auth ing services: media intervention servi- family consult (90 is how Beacon ac ect to change) 12/31/2023 12/31/2023 12/31/2021 12/31/2021 12/31/2018 12/31/2017 12/31/2016	norization re cation manu cces (59494 - 0887). (Pleas dministers ti 265 365 365 365 365 365 365 365 365 365	rquired. No agement on-site; H2011 se note this is the outpatient Normal Normal Normal Normal Normal Normal Normal
Medicaid Dther : Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group 1 P15 - mobile), co not a health pla behavioral heal Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (70853), crisis see consult (90882) or in benefit design, this th benefit and is subj from 01/01/2023 01/01/2021 01/01/2021 01/01/2019 01/01/2018 01/01/2016 01/01/2015 01/01/2014	d benefit; no auth ing services: medi intervention servi family consult (QV is flow Beacon as ject to change). 12/31/2023 12/31/2021 12/31/2021 12/31/2021 12/31/2021 12/31/2018 12/31/2018 12/31/2016 12/31/2015	norization re cation man (ces (S9494 - 887), (Pleas dministers the Boys 365 365 365 365 365 365 365 365 366 365 365	rquired. No agement on-site; H2011 se note this is he outpatient Normal Normal Normal Normal Normal Normal Normal Normal Normal
Medicaid Benefit Level Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid Medicaid	Methadone ma authorization re (90862), group t P15-mobile), co not a health pic behavioral heal Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (70853), crisis see consult (90882) or in benefit design, this th benefit and is subj from 01/01/2023 01/01/2021 01/01/2021 01/01/2019 01/01/2018 01/01/2016 01/01/2015 01/01/2014	d benefit; no auth ing services: medi intervention servi family consult (QV 12/31/2023 12/31/2023 12/31/2021 12/31/2021 12/31/2021 12/31/2019 12/31/2019 12/31/2019 12/31/2019 12/31/2016 12/31/2015 12/31/2014	norization re cation man (ces (S9494 - 887), (Pleas dministers the Boys 365 365 365 365 365 365 365 365 366 365 365	equired. No agement on-site; H2011 se note this is he outpatient. Normal Normal Normal Normal Normal Normal Normal Normal Normal Normal
Medicaid Dther : Benefit Level Medicaid Me	Methadone ma authorization re (90862), group t P15-mobile), co pot a health pic behavioral healt Medicaid 1 Medicaid 1	Intenance is a covere quired for the followin herapy (20853), crisis see consult (90882) or in benefit design, this th benefit and is subj 01/01/2023 01/01/2022 01/01/2020 01/01/2020 01/01/2019 01/01/2019 01/01/2019 01/01/2015 01/01/2014	d benefit; no auth ing services: media intervention servi family consult (V) is flow Beacon as ject to change). 12/31/2023 12/31/2023 12/31/2021 12/31/2021 12/31/2021 12/31/2021 12/31/2019 12/31/2019 12/31/2019	norization re cation man (ces (S9494 - 887), (Pleas dministers the Boys 365 365 365 365 365 365 365 365 366 365 365	equired. No agement on-site; H2011 se note this is he outpatient. Normal Normal Normal Normal Normal Normal Normal Normal Normal Normal

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# Using eServices: Requesting Authorization



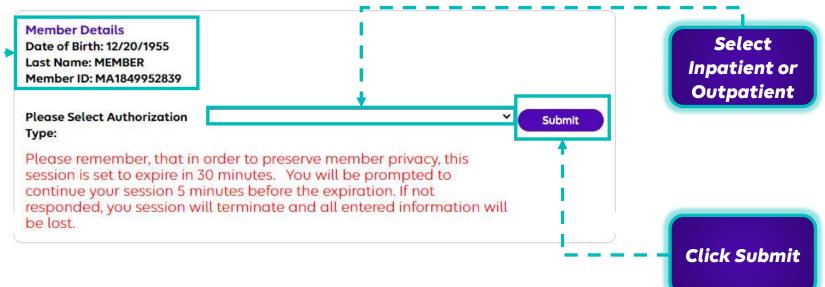
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### Scarelon eservices Authorization Home Screen



### **Authorizations**

**Request for eAuthorization** 



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### Scarelon eservices Authorization Details

	Authorizations			
		Outpatient Authorization		
	Member Information Member: City, State: DOB:	MEMBER, DEMO (BEST ID: MA1849952839 ) Any Town, KY 12345 12/20/1955	]	
Member Details	Clinician Details Clinician Name: Clinician Phone #:		}' ∣	<b>Clinician Details</b>
Dates	Date of Service Requested Sessions over the next: From Date: Site of Service • Total # of Visits Requested:	<ul> <li>○ 30 days</li> <li>○ 90 days</li> <li>● 180 days</li> <li>○ Other</li> <li>③/2/2023</li> <li>□</li> <li>□</li> <li>■</li> <li< th=""><th></th><th>Requests can be backdated up to 14 calendar days</th></li<></ul>		Requests can be backdated up to 14 calendar days
Requested	Convrig	Save Next		

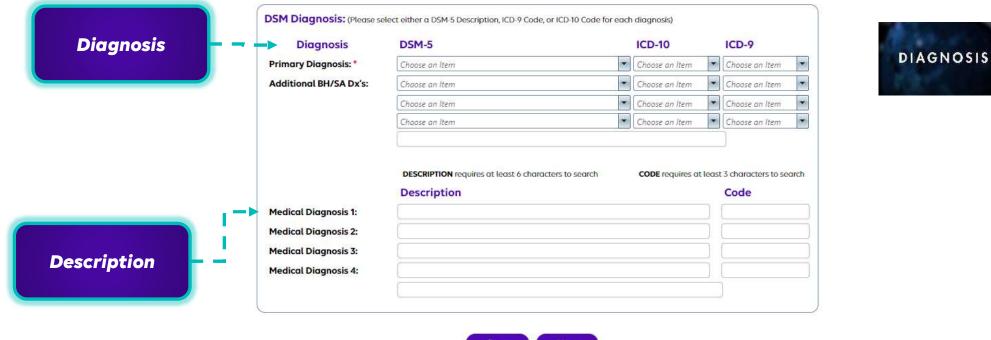
Scarelon eservices

### **Psychotropic Drugs**

List Current Psychotropic Medications Member is	Authorizations Outpatient Authorization Existing Reviews eservices Demo01 01/30/2023 V Show	
Taking	Current Psychotropic Medications         Are psychotropic medications being prescribed?         Psychotropic Medications         Prescribing MD/RN, CS         (or) Prescribing PCP	Notate communication with Member's PCP
	Have you communicated with the member's prescriber of psychotropic drugs? * O Member Declined O N/A Provider is the prescriber N/A Member not on Medication	
	Have you communicated with the member's PCP?  Yes O No O Member Declined	
	Have you documented the communication or	
	Have you been in communication with other BH     Image: Communication with other BH       providers for this member?*     Ves       No     Member       Declined     providers	
83	If Yes, please indicate the type of BH provider Copyright 2023, Carelon Behavioral Health, Inc.	

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### Scarelon eservices Authorization Diagnosis



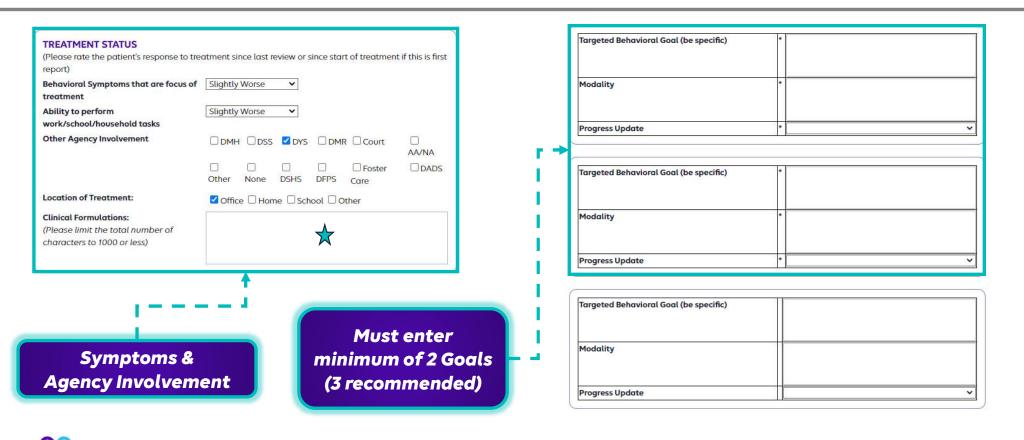
Next Save

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### Scarelon eservices Treatment Status & Goals

23





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### **Risk Assessment**



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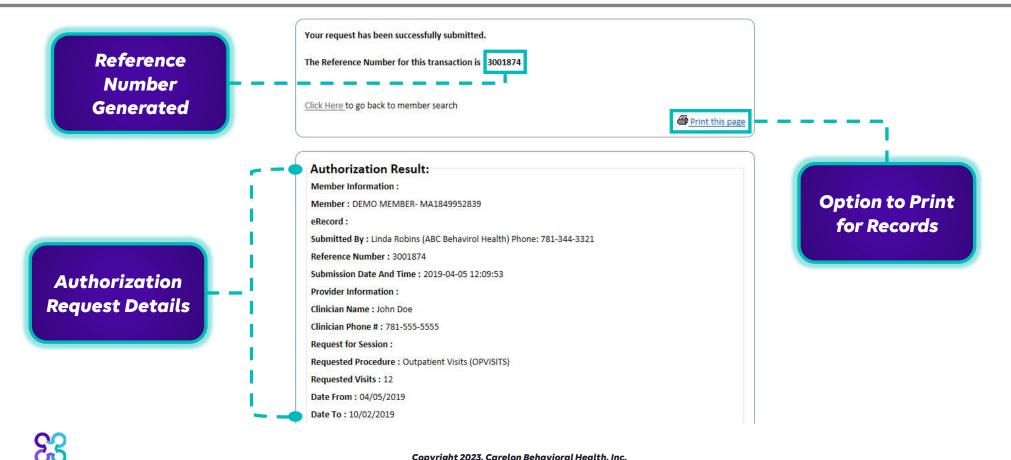
### **Finalizing Request**



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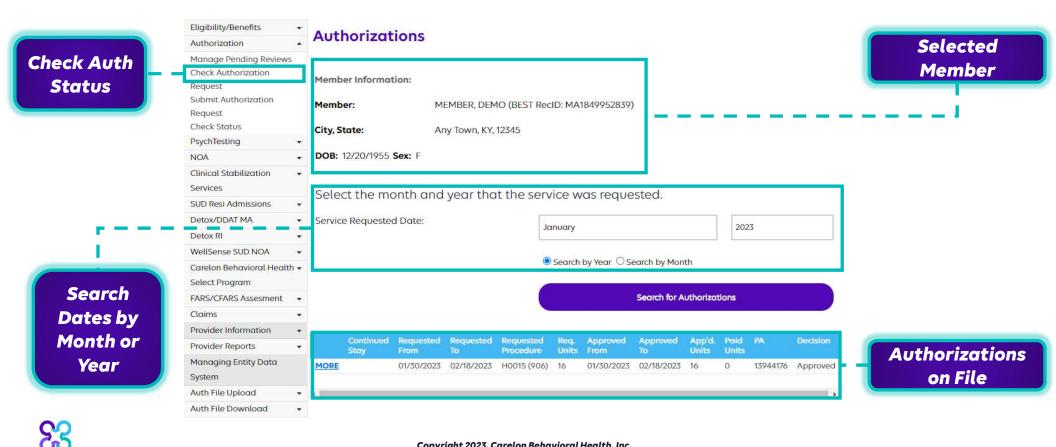
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### **Completed Request**



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### **Scarelon** eservices Checking Authorizations



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# Using eServices: Reimbursement Requests



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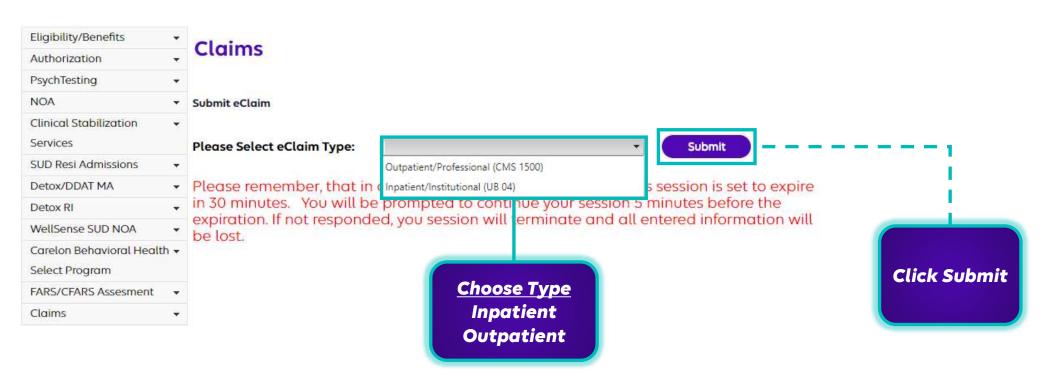
### Submitting a Claim

	1 M	ember(s) Fou	nd in your Se	arch				
		Name	DOB	Plan	Eligible?		y Eligible for d Care Plan?	
	*	DEMO MEMBER	12/20/195	5 BEST		Yes	ITERIA	OTHER HEALTH INSURANCE
		Begi <mark>n</mark> Date	End D	ate	Benefi	t Name	PCP Nam	e PCP Site Name
		08/0 <mark>1/0</mark> 5	OPEN		Medica	aid	Dr Jane D	oe XYZ Physician Practice
					DELINQUEN	CY GRACE	PERIOD	
Submit		Is Grace Period	d in effect?		In effect as of		D	ate claims will pend
eClaim		No						
					AVAILA	BLE OPTIO	NS	
		Request Aut	thorizations orization					
		Check Clain						
		FARS/CFARS	5 Data					
		Neuro-Psych	hological Tes	ting				
1		Enter Memb	er Maladap	tive Beh	avior Data			
		Enter Memb	er Skills Dat	a				
		Submit eClo	aim					
		Reconsidero	ition					
		Submit Elec	tronic Review	v				

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### Claim Type

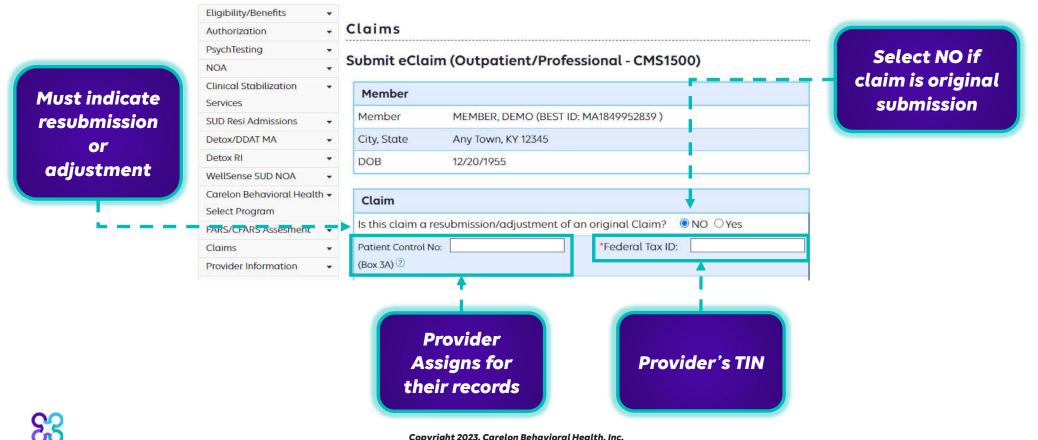


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### **Outpatient Claim**



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### **Claim Diagnosis**

	Claim		
	Is this claim a resubmission/adjust	tment of an original Claim?	
ICD Indicator	Patient Control No: (Box 3A) (2)	*Federal Tax ID: 112345678	Service Site
	Is this claim billed with:		Site
	Select ICD Code  Diag Code 1 F90.4	Diag Code 7	
	Diag Code 2 Diag Code 3	Diag Code 8 Diag Code 9	
Diagnosis	Diag Code 4	Diag Code 10	I.
<b>Codes</b> Must enter at least 1	Diag Code 5	Diag Code 11 Diag Code 12	
	*Service Site: eServices Demo Site		i
	Site Zip Code +4: 01801		
	Billing NPI: 1851452510	Billing Taxonomy:	
Billing NPI	Referring/Ordering	Referring/Ordering Taxonomy:	– – – – Clinician
	*Clinician: Clinician, Demo - 10	073712121	
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### Service Lines

#### From and To Dates Units Add service line **Outpatient claims** Days or units cannot be date span Charges Service Lines Add **Place of Service (POS)** \*From \*To POS Procedure Total charges for services 11 90834 3/2/2023 3/2/2023 = ~ ~ Two digit code rendered Modifiers 1 GT ¥ (example: 11 = Office) × ~ **Clinician NPI** × × ~ × 8 \*Charges \*Units \*Clinician NPI Other ID RecID **Procedure** 1073712121 Auto populated from above NDC Qualifier NDC Code NDC Units Rendering Taxonomy × Can only use contracted **Diagnosis Pointer Diag Pointers** codes \* 11 10 11 12 9 Indicates Primary diagnosis \*Total Charges: 80.00





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### Scarelon eservices Additional Service Lines



83

ervice Lines				Add	
*From	*То	*POS *	Procedure		
3/2/2023	3/2/2023	11 🗸	0834 ✔		
Modifiers					
1 GT 🖌 2	✓ 3 ✓	4 🗸			
5 🗸 6	<b>v</b> 7 <b>v</b>	8 🗸			<u>Total Charges</u>
*Units	*Charges	*Clinician NPI 0	ther ID	RecID	
1	80.00	1073712121	3		Total of all line
NDC Qualifier	NDC Code	NDC Units R	endering Taxonomy		billed
✓ Diag Pointers					Dillea
* 1 1 2	3 4	5 6			
7 8	9 10				
*From	*To	*POS *	Procedure		
Modifiers					
1 2	✓ 3 ✓	4			
5 2 6	▼ 7 <b>▼</b>	8 🗸			
] *Units	*Charges		ther ID	RecID	
		1073712121	3		
NDC Qualifier	NDC Code	NDC Units R	endering Taxonomy		
<b>~</b>					
Diag Pointers					
* 1 2	3 4	5 6			
7 8	9 10	11 12			
		*Total	Charges: 80.00		 
		Total	Charges. [00.00		

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### **Submission Errors**

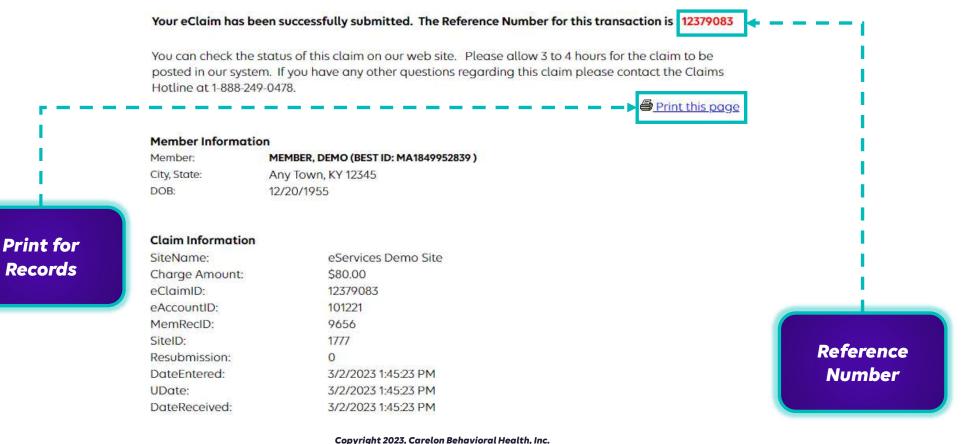
	Claim	
	Is this claim a resubmission/adjustment of an original Claim?       O NO O Yes	5
eServices will point out any missing	Please correct the following: Select a Site Select Billing NPI	close
	with:	
required information	*Diag Code 1 F904 Diag Code 7	
	Diag Code 2 Diag Code 8	
	Diag Code 3 Diag Code 9	
1	Diag Code 4 Diag Code 10	
1	Diag Code 5 Diag Code 11	
1	Diag Code 6 Diag Code 12	
	Site Zip Code +4: 01801-1205	
	*Billing NPI:  Billing Taxonomy:	
	Referring/Ordering Referring/Ordering	
	NPI Taxonomy:	
	*Clinician: Clinician, Demo - 1073712121 🔹	
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### **Reference Number**



33	care	on	eServices
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### Inpatient Claim

Service		
Type of Bill *		
Admission Date		
Admission Hour	~	
Admission Type	~	]
Admission Source		~
Discharge Hour	~	
Discharge Status		

Statement Covers P	eriod	
From *		
Through *		

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### **Claim Information**

Claim	
Is this claim a resubmission/adjustment of an original	Claim?*   NO  Ves
Is this claim billed ICD-10	
Patient Control No: (Box 3A) <sup>(2)</sup> PRV DX:	Federal Tax ID: *       Admit Diag:       PPS Code:
Diag #1:*③       POA #1:       Diag #2:       POA #2:	Diag #3: POA #3:
Service Location: *	*
Location Zip Code +4	
Billing NPI:*	Billing Taxonomy:
Referring/Ordering NPI	Referring/Ordering Taxonomy:
Attending:	*

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### Service Lines

2		Units	Procedure	Service Date *	<b>Type</b> Primary ➤
Rendering Taxonom	Re	Charges			Rev Code
					RecID
	Mod6 Mod7	Mod5	Mod4	Mod3	d1 Mod2
•		~	<b></b>		• •
	Total Charges: *				
		<b>`</b>	<b>`</b>		<u> </u>

## **83**

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### Scarelon eservices Additional Claim Functions

11	Me	ember(s) Found	d in y	our Sean	ch						
		Name D		DOB PI		Eligible?	Currently Eligible for Managed Care Plan? Yes LIGIBILITY CRITERIA				
ľ	DEMO MEMBER		12/20/1955		BEST	Yes				OTHER HEALTH	
	ľ	Begi <mark>n</mark> Date		End Date		Benefit	Benefit Name		PCP Name PC		
quest to review		08/01/05		OPEN		Medica	id Dr Jane Doe		e Doe	XYZ Physician Practice	
		DELINQUENCY GRACE PERIOD									
riously		Is Grace Period in effect?			In	In effect as of			Date claims will pend		
claim		No									
		AVAILABLE OPTIONS									
		Request Author Check Author Check Claims	rizati								
1		FARS/CFARS Data									
		Neuro-Psychological Testing									
		Enter Member Maladaptive Behavior Data									
		Enter Member Skills Data									
		Submit eClaim									
		Reconsideration									
	11	Submit Electr	ronic	Review							

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### Reconsideration

Member			Service Lines Add
Member MEMBER, DEMO	) (BEST ID: MA1849952839)		Service Lines Add
City, State Any Town, KY 123	345		*From *To *POS *Procedure RECID
DOB 12/20/1955			
			Modifiers
Claim			
Patient Control No: Box 3A) ②	*Federal Tax ID:		
s this claim billed vith:			*Units *Charges *Clinician NPI Other ID @ RecID
Diag Code	Diag Code 7	_	NDC Qualifier NDC Code NDC Units Rendering Taxonomy
iag Code 2	Diag Code 8		
iag Code 3	Diag Code 9		Diag Pointers
iag Code 4	Diag Code 10		* 1 2 3 4 5 6
iag Code 5	Diag Code 11		7 8 9 10 11 12
iag Code 6	Diag Code 12		
ervice Site:			*Total Charges:
te Zip Code +4:			
Billing NPI:	Billing Taxonomy:		
eferring/Ordering	Referring/Ordering		Submit
IPI	Taxonomy:		
Clinician:	•		
Reconsideration			
Explanation		<	Explanation

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# Scarelon eservices

### Claim Status

Eligibility/Benefits 🔹	Claime			
Authorization +	Claims			
sychTesting -				
OA -	Member Informatio	on:		
linical Stabilization	Member: MEMBE	R, DEMO (BEST RecID: MA18	349952839)	
ervices	City, State: Any Tov	wn, KY, 12345		
UD Resi Admissions 🚽	DOB: 12/20/1955 Se	ex: F		
etox/DDAT MA				
etox RI -	Outpatient Initial En	counters (IE's) used in the bene	fit waar	Last Visit
llSense SUD NOA 🚽		coonters (it s) used in the bene	intysoi	LUST VISIT
relon Behavioral Health 🗸				
lect Program				
S/CFARS Assesment 🚽	Select the mo	onth and year of th	ne service	
iims 🔺		shar and year or a	le service.	
heck Claims By Member	Month of Service:	January	2023	
heck Claims By Provider				
heck Claims By	1			
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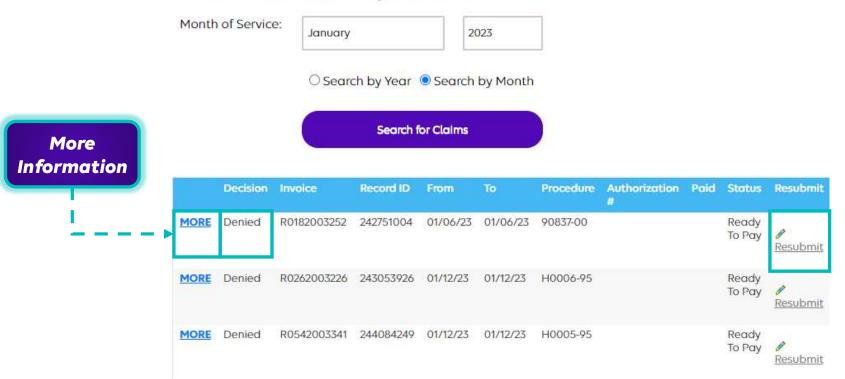
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## Scarelon eservices

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### Search Results

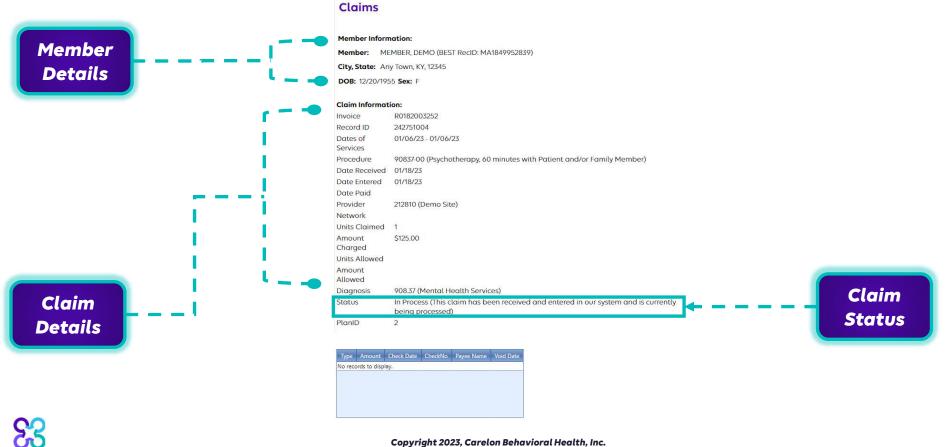
Select the month and year of the service.



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### **Claim Information**



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### Resources

### **Availity Resources**

Availity Essentials Provider Resources | Carelon Behavioral Health

### Carelon On Track Outcomes Program

On Track Outcomes Program | Carelon Behavioral Health

### **Carelon Administrative Forms: Billing and Claims**

Administrative Forms | Carelon Behavioral Health

### **Carelon Online Portal**

**Provider Portal** 

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### Webinar Archives and upcoming webinar schedule

Trainings | Carelon Behavioral Health



### **Post-webinar Survey**

Your opinion matters

Please complete a short simple survey at the end of our webinar

Your honest responses will help us to improve our training



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# **Thank You**

### **Contact Us**

### f У in

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Website and EDI	<b>eServices</b> Phone: 866-206-6120 <u>eServices@Carelon.com</u> <b>Electronic Data Interchange</b> Phone: 888-204-5581 EDI.Operations@Carelon.com	<b>EDI Helpdesk</b> Monday through Friday, 8 a.m6 p.m. ET Phone: 888-247-9311 <u>e-supportservices@Carelon.com</u>					
PaySpan	<b>PaySpan Registration Provider Support</b> Monday through Friday, 8 a.m. – 8 p.m. ET Phone: 877-331-7154 providersupport@payspanhealth.com	Unable to locate your registration code? Email: <u>corporatefinance@Carelon.com</u> Reply will be received within three business days					
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